CANADIAN HOME BUILDERS' ASSOCIATION
SEA TO SKY

Membership Application

APPLYING COMPANY INFORMATION			
NAME OF COMPANY:			
ADDRESS:		CITY:	
PROVINCE:		POSTAL CODE:	
EMAIL:		PHONE:	
WEBSITE:		NO. OF YEARS IN BUSINESS	

PRIMARY COMPANY REPRESENTATIVE			
NAME:		EMAIL:	
TITLE:		PHONE:	

ACCOUNTS RECEIVABLE / BILLING CONTACT			
NAME:		EMAIL:	
PHONE:		TITLE:	

ADDITIONAL STAFF CONTACTS			
NAME:		EMAIL:	
TITLE:		PHONE:	
NAME:		EMAIL:	
TITLE:		PHONE:	

BUSINESS CATEGORY – Please choose the category that best describes your business (check all that apply)

- ☐ BUILDER (see below)
- ☐ DEVELOPER
- ☐ RENOVATOR
- ☐ SERVICE (specify) _____
- ☐ PROFESSIONAL (specify) _____
- ☐ TRADE CONTRACTOR (specify) _____
- ☐ OTHER (specify) _____

REFERENCES – CURRENT SEA TO SKY CHBA MEMBER - Any applicant unable to provide one current member please contact us.			
COMPANY NAME:		**PHONE:**	
CONTACT:		**TITLE:**	
EMAIL:			
REFERENCES – INDUSTRY – Please provide three			
COMPANY NAME:		**PHONE:**	
CONTACT:		**TITLE:**	
EMAIL:			
COMPANY NAME:		**PHONE:**	
CONTACT:		**TITLE:**	
EMAIL:			
COMPANY NAME:		**PHONE:**	
CONTACT:		**TITLE:**	
EMAIL:			
REFERENCES – CLIENT – Please provide three			
CLIENT NAME:		**PHONE:**	
TYPE OF PROJECT:		**EMAIL:**	
ADDRESS OF PROJECT:		**YEAR COMPLETED:**	
CLIENT NAME:		**PHONE:**	
TYPE OF PROJECT:		**EMAIL:**	
ADDRESS OF PROJECT:		**YEAR COMPLETED:**	
CLIENT NAME:		**PHONE:**	
TYPE OF PROJECT:		**EMAIL:**	
ADDRESS OF PROJECT:		**YEAR COMPLETED:**	

REFERENCES - BANK - Please provide one			
COMPANY NAME:		**PHONE:**	
CONTACT:		**TITLE:**	
EMAIL:			

ADDITIONAL INFORMATION

Please provide us with your current projects ongoing or completed in the last 2 years, if not mentioned above AND any additional information regarding your business. For example: Type of projects, number of employees, areas that you service in the Sea to Sky Corridor. You may attach another sheet.

_____

BUILDERS ONLY SECTION

Please categorize your company by the type and number of projects you have started in the past fiscal year (or a yearly average). Check all that apply:

☐ CUSTOM ☐ SINGLE FAMILY ☐ MULTI FAMILY ☐ SPEC NUMBER OF UNITS (PLEASE SPECIFY) _____

ARE YOU A MEMBER OF A THIRD-PARTY WARRANTY PLAN? ☐ Yes ☐ No ☐ In Progress
Warrantor_____ ID # _____
If "yes", please provide name of Third-Party Warranty Company and policy number.

ARE YOU LICENSED BY THE HOMEOWNER PROTECTION OFFICE? ☐ Yes ☐ No
(Builder Members must be licensed with HPO) If "yes", please provide HPO#:_____

DO YOU CARRY WCB INSURANCE? ☐ Yes ☐ No WCB#_____

PLEASE PROVIDE YOUR BUSINESS NUMBER: _____ (Please attach copy with application)

PLEASE LIST ANY OTHER PROFESSIONAL ASSOCIATIONS THAT YOU ARE A MEMBER OF: _____

SEA TO SKY CHBA CODE OF ETHICS

- **Members shall comply with applicable building codes of Canada as a minimum standard for construction and shall work toward its improvement in the interests of structural sufficiency, safety and health.**
- **Members shall plan their sites and homes to conform to the principles of good community planning and support for the environment. Members shall deal justly with their employees, subcontractors, and suppliers of all goods and services.**
- **Members shall deal honestly and fairly with their customers and stand behind the quality of their work and service commitments. Members shall exchange information and experience, and encourage research on materials, technical advancements and building techniques in order to provide the best value for their customers.**
- **Members shall avoid all conduct or practice detrimental to the homebuilding industry, to the Association, to the good name or reputation of any of its members, or its customers.**
- **Members shall commit to continuing learning through human resource policies and practices, including employment practices which treat employees as assets.**
- **Members shall actively promote health and safety principles.**
- **Members shall treat their competitors, including their property and ideas, with respect.**

These responsibilities are freely and solemnly assumed as they form part of an obligation as Members of the Canadian Home Builders' Association - Sea to Sky.

TERMS & CONDITIONS

All applications for membership are subject to approval by the Board of Directors. The Applicant agrees to comply with the By-laws and Code of Ethics of the Canadian Home Builders' Association- Sea to Sky and to hold the Association, its officers and directors harmless with respect to any action of discipline which might be imposed upon them as a member. The Applicant also agrees that membership with the Canadian Home Builder's Association – Sea to Sky can be terminated if there are sufficient grounds to determine lack of compliance with the Canadian Home Builders' Association – Sea to Sky's Code of Ethics and Bylaws.

The Applicant understands that it is part of the mandate of the Canadian Home Builders' Association, along with its provincial and local affiliates, to provide information about this industry and to foster communication. From time to time, catalogues of Members are produced, information is posted on the Internet, mailings are sent to inform Members of new products and services, statistical research and surveys are conducted, etc. The Applicant hereby consents to the use of the above information in this Application for the above purposes (banking and credit card information excepted).

The Applicant consents to a credit investigation being made by or on behalf of the Association including the investigation and exchange of credit reports. The Applicant authorizes the Association to obtain such credit reports and other information relating to the Applicant and the proper persons or bureaus concerning performance under this Agreement.

I / we certify that the information given in this application is complete and correct to the best of our knowledge. If accepted by the Sea to Sky CHBA Board of Directors, I / we agree that said municipality will abide by the Canadian Home Builders' Association – Sea to Sky's Code of Ethics and Bylaws.

Signature: _____ **Date:** _____

☐ **By checking off this box, I / we agree that to the best of our knowledge, all of the above information is accurate and I / we are digitally signing this document and taking into account the above terms and conditions.**

APPLICATION CHECKLIST

All Applicants MUST return the following by email to membership@seatoskychba.com or by mail to the address below:

- ☐ **Completed application form**
- ☐ **Copy of HPO ID # confirmation from their website (Builder members)**
- ☐ **Copy of Business License**
- ☐ **Payment (see below)**

ANNUAL FEE STRUCTURE - Monthly Payment Plans are available on request

☐ **Regular Membership:** **$1205.00 + $60.25 GST = $1265.25**	***GST# 865499073 RT0001*** ****A portion of fees are remitted to CHBA National ($357) and CHBA-BC ($350)***

PAYMENT OPTIONS

- ☐ **E-transfer to our email address: info@seatoskychba.com**
- ☐ **Online through your member profile**
- ☐ **By cheque made payable to: Sea to Sky CHBA, Box 337, Whistler, BC, V0N 1B0**
- ☐ **Visa or** ☐ **Mastercard**

Credit Card Number: _____ **Expiry:** _____ **CVV:** _____

Name on Card: _____ **Card Holder's Mailing Address:** _____

Signature: _____